

TEXAS ALCOHOLIC BEVERAGE COMMISSION
COMMISSION MEETING
MONDAY, MARCH 19, 2001

The Texas Alcoholic Beverage Commission met on this date in Room 185 at 5806 Mesa Drive, Austin, Travis County, Texas. Members present: Allan Shivers, Jr., Chairman; John T. Steen, Jr., Member and Gail Madden, Member. Staff present: Randy Yarbrough, Assistant Administrator; Lou Bright, General Counsel; Jeannene Fox, Director of License & Compliance and Greg Hamilton, Chief of Enforcement. Present to receive certificate of service: Buck Fuller, Compliance Department.

The agenda follows:

1:30 p.m. - Call to order.

1. Consider resolution honoring Doyne Bailey; discussion, comment, possible vote.
2. Recognition of agency employees with 20 or more years of service.
3. Approval of minutes of February 26, 2001 meeting; discussion, comment, possible vote.
4. Administrator's report:
 - a. discussion of staff reports;
 - b. recognitions of achievement; and
 - c. discussion of management controls.
5. Consider amendment to 16 TAC §31.2 as published in 26 TexReg 1452 on February 16, 2001; discussion; comment, possible vote. (Vehicle Inscription Exemption and Assignment of Vehicles)
6. Public comment.

Announcement of executive session:

7. The commission will meet in executive session under the authority of §551.074 of the Government Code to discuss hiring an administrator.
8. Take action, including a vote if appropriate, on topics listed for discussion under executive session.
9. Adjourn.

The meeting was called to order at 1:41 p.m. by Chairman Shivers.

MR. SHIVERS: I call this meeting of the Alcoholic Beverage Commission to order on Monday, March 19, 2001. It is one forty-one in the afternoon.

The first item of business is to consider a resolution honoring Doyne Bailey, our former administrator.

The resolution is as follows:

“WHEREAS, Doyne Bailey was appointed administrator of the

Texas Alcoholic Beverage Commission on February 7, 1994, and served in that position until February 28, 2001; and

“WHEREAS, Doyne Bailey drew upon his lifelong experience as a police officer with the City of Austin, as sheriff of Travis County, as director of the Governor’s Office of Criminal Justice, to become the eleventh administrator of the Texas Alcoholic Beverage Commission; and

“WHEREAS, Doyne Bailey initiated numerous partnerships with diverse groups around the State of Texas among the alcoholic beverage industry, public interest groups, citizens and educators to create such programs as Cops in Shops, Project SAVE (Stop Alcohol Violations Early) and Shattered Dreams and, due to this leadership, these programs have garnered numerous state and national awards and acclaim; and

“WHEREAS, Doyne Bailey instilled a renewed level of professionalism and dedication among all employees of the Texas Alcoholic Beverage Commission.

“NOW, THEREFORE, BE IT RESOLVED that on this day the Texas Alcoholic Beverage Commission offers its profound appreciation to Doyne Bailey and, along with all the agency employees, expresses best wishes in his new pursuits.

“Adopted this the 19th day of March, 2001.”

Do we have a motion to adopt this resolution?

MS. MADDEN: I so move.

MR. STEEN: Second.

MR. SHIVERS: Any further discussion? All in favor of the resolution, say aye.

MS. MADDEN: Aye.

MR. STEEN: Aye.

MR. SHIVERS: I enthusiastically say aye. The resolution is adopted.

MR. YARBROUGH: We will arrange an appropriate time to make a formal presentation to Mr. Bailey and give him our thanks.

MR. SHIVERS: He is a modest man. It's going to be hard to rope him into that.

Next is recognition of employees with 20 years or more of service to the agency.

We are happy to have an old friend of the commission, Buck Fuller. He joined the agency on March 1, 1976 as an auditor in the Odessa auditing office. Buck transferred to Abilene in June 1978 to open the Abilene auditing outpost. After 20 years in Abilene, Buck was selected as director of compliance and moved to Austin in September 1998. Buck, congratulations.

MR. FULLER: Thank you.

MR. YARBROUGH: Mr. Chairman, Buck was the first employee I think I hired when I started in human resources. I'm glad to see that he hasn't disappointed me after 25 years.

MR. FULLER: Thank you.

MR. SHIVERS: Cindy Vrabel, an administrative technician in our licensing division, joined the agency on March 23, 1981. During her career, Cindy has seen many changes throughout the agency and the licensing division. Cindy is married and has a nine-year-old son, Jacob. She is not with us today, but we congratulate her on 20 years of service to the agency and the state.

Approval of the minutes of the February 26, 2001 meeting. The minutes have been mailed to the commissioners. Are there any changes?

MS. MADDEN: I move approval.

MR. STEEN: Second.

MR. SHIVERS: All in favor, say aye.

MS. MADDEN: Aye.

MR. STEEN: Aye.

MR. SHIVERS: Aye. The minutes are approved.

Administrator's report. Mr. Yarbrough?

MR. YARBROUGH: Mr. Chairman and Members, I have asked Chief Hamilton to give you a preliminary report on spring break, knowing that we are still in the middle of that, but to bring you up-to-date on what we are doing in terms of the grant that we received from the Governor's Office to work spring break as well as the activities that we've encountered up to this point in our efforts along the Texas coast. Chief?

MR. HAMILTON: Chairman Shivers, Commissioners, last year we invited a member from the Governor's Office to go down to spring break with us to see everything that's going on down there. They were surprised by the lack of agents that we sent there due to funding. One of the things before she left - in a matter of fact, she's gone to Washington now to work with President Bush - but she allowed us to submit a grant. We wrote a grant for 103,000 dollars which we were able to receive and that enabled us to put out 20 agents for every five days. They also helped us because of the traffic - our agents in their vehicles trying to ride up and down the main boulevard - we had problems getting up and down the main street where all the kids just ride up and down. They purchased 12 bicycles for us. We had already started our bike patrol, and we've got more people involved.

I've spoken with the lieutenant that's...

MR. SHIVERS: Do you use these bikes on the beach or...

MR. HAMILTON: No, on the roadway because the kids are walking and they are driving in their cars up and down the roadway. It has been accepted very well by not only the local law enforcement - we team our agents up with local law enforcement - there is also a local grant down there where South Padre Island hires other law enforcement that are in that county to come over and work spring break.

Unfortunately, this year, unlike the past years, we have had six fatalities. These fatalities weren't actually on the Island but they were where the kids were going back home or going to their hotels, whether it's in Brownsville or in Harlingen. Out of these six fatalities, we had five minors who were either intoxicated, as far as the driver, going back. In one of the cases, there were three minors in the vehicle who all died. In another accident, going to Brownsville, we had one minor who was driving a vehicle and he hit a family and killed the mom, and one of the passengers in his car died. We had another one where the individual hit a tractor-trailer and passed away. This is from March 8th up until March 18th.

We have written 1,381 citations. As far as the crowd out at spring break,

the lieutenant says that from the years past, this crowd is well mannered out on the Island, and they think it's due to the enforcement presence and also the ban on open containers on the main street. From March 8th until March 18th, we've had six fatalities. We've written 1,381 citations but, as far as the kids at the Island, they are well behaved.

We just got over with the Texas week where kids are coming from the Texas colleges which was a crowded week. They said right now it's pretty slow as of today. Most of the time the kids would come in on Sunday, but right now it's not as busy as last week. Our agents are out there. We have 20 agents out there right now as we speak.

MR. SHIVERS: Do we have out-of-state colleges coming in now?

MR. HAMILTON: Yes, sir. They said up around the Kansas area.

One of the things that they have seen is an influx of fake ID's. They said these ID's they have are really good. We have had problems with fake ID's and we anticipated that. We have gotten donations from different companies around the country who have donated these ID scanners. Those scanners are out there, and they are assisting us in confiscating fake ID's.

MS. MADDEN: When you mentioned that you all gave citations to 1,300, is that people or is that licensed establishments?

MR. HAMILTON: That's minors.

MS. MADDEN: 1,300 minors in 10 days?

MR. HAMILTON: 1,381. Some of those are two violations on a citation, also.

MR. SHIVERS: 300,000 kids show up down there in a six-week period.

MR. HAMILTON: I don't have the numbers from last year, but talking with Lieutenant Rusk, he is saying that the numbers are down compared to last year.

MR. SHIVERS: These fatalities, driving back and forth, say to Brownsville, are those kids going over to Mexico and coming back intoxicated?

MR. HAMILTON: I talked with Lieutenant Trey Rusk on that. We do have agents working the bridge area, and he said that the numbers are very few going over to Mexico. He said there wasn't very many people going over to Mexico.

MR. SHIVERS: Are we still cooperating with the Mexican police and the federal authorities?

MR. HAMILTON: Yes, sir. Over the last - except this year, we didn't get an opportunity to do it - the last three years we have gone over to work with the Mexican authorities. We did a fake ID class with them, and we had our Spanish-speaking agents that went across there. When we were over there a couple of years ago, they were actually - as far as the doormen - were actually looking at people's ID's. I don't know what they were doing with it, but they did ask the individuals for their ID's, and I did see them turn some people away because they weren't 18 years old.

MR. STEEN: Chief, do you remember the name of the lady that was with the Governor's Office?

MR. HAMILTON: Susie Walsh.

MR. STEEN: We got the grant for one year. Do we have to reapply for it?

MR. HAMILTON: Yes, sir. The grants they give out are normally for one year. With TxDot, you can get them for two or three years, but the one with the Governor's Office...depending on the information that we turn back in to them at the end of this grant, there is a great possibility we will be able to get another grant.

MR. STEEN: Who will you be dealing with now?

MR. HAMILTON: Leticia Martinez and Glen Brooks are the ones we have dealt with.

I would like to send out praises to Eric Pearson who is our program director who kept trying to call during this transition. We didn't know whether or not we were going to get the grant. It was promised to us that all we had to do was send in the paperwork and they would send it up, but during the transition we had a lot of problems trying to get in contact with these people. Eric Pearson went over and sat down in a chair and waited until he saw someone walk by that he could talk to about this grant and we were able to expedite the grant.

MS. MADDEN: If you go to his office, he has a bicycle. It's a cool bicycle.

MR. HAMILTON: We have it saved for one of the commissioners if they want to ride it.

MS. MADDEN: I will let Mr. Steen do that. I saw it, so I don't need to ride it, but I think

Mr. Steen needs to ride it.

MR. HAMILTON: It's there. One of the good things about these bicycles...

MR. SHIVERS: Do we have to train our agents on bicycle...

MR. HAMILTON: They do have to go through a bicycle certification course which is a law enforcement course. We have already sent the majority of the agents that are going to be riding the bicycles.

One of the good things about the bicycles, we are able to put those out in the field now that we are finished with spring break.

MR. SHIVERS: Where do we use them?

MR. HAMILTON: We use them at special events. We ride out on 6th Street. We ride them at the San Antonio rodeo grounds. We go to the San Antonio carnival. That's a big event there. We go to the State Fair. There is a lot of different functions where it's not feasible to operate a vehicle where the kids are out there consuming alcoholic beverages.

One of the things I've heard from the agents that are out there riding the bicycles is that it's real good PR for the agency as far as them getting up close to the individuals instead of having to try to maneuver their vehicles to where these kids are way off at these special events.

MR. SHIVERS: You said we are teaming with local law enforcement?

MR. HAMILTON: Yes, sir.

MR. SHIVERS: On the Island, do they have bike patrols, too?

MR. HAMILTON: South Padre Island has bicycle patrol. Brownsville PD has a bicycle patrol, and there's a lot of departments that are going to bicycle patrol because they are seeing the benefits of riding these bicycles.

MR. STEEN: What are agents wearing when they are on these bicycles?

MR. HAMILTON: They have a bicycle uniform. It's black shorts with a polo shirt and a helmet. They have to wear their helmet.

MR. STEEN: Do they have anything identifying them as TABC agents?

MR. HAMILTON: Yes, sir. It's a special event attire. It's got "TABC" on the left chest and it also has "State Police." "State Police" on one side and "TABC" on the other.

MR. STEEN: Thank you.

MR. HAMILTON: The bicycles are identified with "Police" on the side of the bicycle.

MS. MADDEN: I think you need to be commended for all your hard work.

MR. HAMILTON: Thank you.

MS. MADDEN: We sure appreciate what you are doing.

MR. SHIVERS: I will stop by your office after the meeting and see this fancy bicycle.

MR. HAMILTON: It's a very nice bicycle.

MR. SHIVERS: Anything else on the administrator's report?

MR. YARBROUGH: Mr. Chairman, I would just like to report that we were able to start our new agent class. We have 12 new agents that began their training two weeks ago.

Unfortunately, one of them, after the first few days and looking at the curriculum and the physical activity, recognized that recent surgery and rehabilitation on both knees would make it impossible for him to conclude the class. He, in fact, is planning on getting out of law enforcement work and resigned from the class.

We were able to fill that slot, along with another slot that came open because of a resignation, with two new agents that reported this morning. They were the next ones on the list. They were quickly able to get their physicals and psychological paperwork completed and reported this morning. They have some catching up to do, but they have assured us that they will buckle down and catch up with the rest of the class so we have a full complement that will be filling our agents staffing positions.

It's a very diverse class, a very talented group of young men and women. Last week and the week before, I got to speak to all of them on two separate classes and I'm very impressed with the process that Ms. Rowe and our enforcement people did to select this group of agents. I think they are going to be long term attributes to the commission and look forward to

their continued training as we are staying in touch with their progress on a week-to-week basis.

MR. SHIVERS: Good.

MR. STEEN: Mr. Yarbrough, just out of curiosity, in this new class what would be the percentage of minorities that are in the new class?

MR. YARBROUGH: Greg, do you have the complete breakdown?

MR. HAMILTON: I had the numbers when we first started, but several people that we assigned to go out to the field either got promoted within their agency, decided to turn down the job, or other ones couldn't afford the move at the time. I would ask Ms. Rowe if she has the figures.

MR. YARBROUGH: We will get those for you. From memory, I think we have three females, one Hispanic, two black...

MR. HAMILTON: That changes on a regular basis.

MS. ROWE: We will get it to them.

MR. HAMILTON: I don't know if you will recall...

MR. SHIVERS: Does it change as we go through this training?

MR. HAMILTON: It has changed this last time where we had that running list, where we have brought over agents and asked them to come in in the middle to not have these phantom employees which the legislators have used before, not having those vacant spots. So, we have taken from the list and added them to the academy within two weeks of the academy.

MR. YARBROUGH: I think the biggest complaint we got from the legislature...

MR. SHIVERS: I'm sorry. I just got lost in that explanation.

MR. YARBROUGH: The legislature had asked us, rather than when we had people wash out of the academy, when we had people retire - leaving those open until we had another academy - to go ahead, if at all possible, to fill those positions so that we can try to maintain as full a force at any given time. That's what we are attempting to do. We've always argued, somewhat, if it's between academies, then that means we've got someone who is inexperienced. They haven't gone through the academy. Since we are hiring

commissioned peace officers, we are committed to trying this, when we have a resignation, to go ahead and fill from our selection list for a period of time and filling those positions. If it's after the academy, then they would ride with an experienced officer until we had the next academy.

MR. SHIVERS: That was going to be my question. Do you have them on a probationary status until they have had time to go through the academy?

MR. HAMILTON: They go on probation for one year.

MR. SHIVERS: If they haven't gone through the academy, do you keep them with someone who is experienced all the time to make sure...

MR. HAMILTON: We haven't experienced that yet. I would think after one year, with their experience out on the streets, it's only a matter of learning the liquor law. They are able to go out and perform duties on their own.

MR. YARBROUGH: We would anticipate with the turnover that we would have an academy at least annually, so even if we are keeping those filled, those who were unable to go, like this group, through an academy a year from now...even if we had kept those filled, those people who had not been through an academy, we would bring them back in where they would have detailed liquor law enforcement in addition to the ongoing in-service training that we provide all of our officers in the field.

MR. SHIVERS: Okay.

MR. STEEN: Mr. Yarbrough, can you generalize about the people that are in the academy, in this class now, their backgrounds, ages?

MR. YARBROUGH: Ages, I would say, are mid-20's to early 30's, without looking at all the statistics, just from looking at the makeup of the class. All of them have law enforcement experience, are already commissioned. I believe two or three of them had actually been sergeants on police forces. Because the increase the legislature has given the last two sessions in law enforcement pay, that has allowed us to do a better job recruiting experienced officers and getting some people that beforehand would not have given second thoughts to applying for a position with us. They seem to have a good law enforcement background.

The thing that they really need to learn will be the intricacies of the Alcoholic Beverage Code. Most of them, the only experience they have had, has been those criminal elements of the code, arresting a minor in

possession or a drunk. Aside from that, they wouldn't know the difference in a beer license and a mixed beverage or a beer distributor. They are learning the different things about the different types of licenses and permits, the three-tier system, about why we do the things we do and the importance of working together with local law enforcement with our expertise and to not try to do it all themselves, but how we can work together and partnership is one of the things we are really trying to emphasize for this class.

MR. STEEN: Where are they from?

MR. YARBROUGH: All over the state. Do we have any one from out-of-state this time, Ms. Rowe? I don't believe so.

MS. ROWE: No.

MR. YARBROUGH: They are all Texans that have work experience in Texas law enforcement.

MR. STEEN: They'll come to Austin for...how long is the academy?

MR. YARBROUGH: It's a six-week academy.

MR. STEEN: Where do they stay?

MR. YARBROUGH: I believe we have them at the Holiday Inn.

MR. HAMILTON: Holiday Inn Express.

MR. STEEN: They stay together as a class?

MR. YARBROUGH: Yes.

MR. STEEN: Even somebody from Austin would stay at the Holiday Inn?

MR. YARBROUGH: If they live here already, they wouldn't stay there, but they would be working with them. By keeping them all together, it allows us, also, to do physical activities and some study groups at night in addition to their eight to five work, so that gives us a little greater span of working closely with them.

MR. STEEN: Thank you.

MR. SHIVERS: On the monthly report, in the fiscal services department, it says you have 8

percent of the budget left for the rest of this fiscal year. Do you anticipate running short on that?

MR. YARBROUGH: That is correct but paints an incorrect picture. That would be 8 percent of unbudgeted and unencumbered of our budget. We go ahead and encumber salaries. We encumber rents, those things that we know are fixed costs so that 8 percent would be the remainder of the budget that we do not have encumbered, that we have available, actually, for spending. We take our monthly salaries from the payroll, expand it by the number of months left in the year, add it to what we've already spent for payroll - that is obviously the biggest expense we have, is in terms of salary costs - we encumber those on a month-to-month basis to make sure that we reserve monies, that we don't come up at the end of the year and can't meet payroll, things of that nature, as well as our rents and other fixed costs that we have on an ongoing basis.

MR. SHIVERS: Okay.

MR. STEEN: Mr. Yarbrough, I have another question. The reporting that we were doing to the Governor's Office, what's the status of that with our new governor? Is that going to continue?

MR. YARBROUGH: Is there a specific report that you are referring to?

MR. STEEN: It's the letter we got from the Governor's Office and they asked us to...

MR. YARBROUGH: In terms of our fiscal responsibility?

MR. STEEN: Yes.

MR. YARBROUGH: To my knowledge, we have not received any notification from Governor Perry on that. We are still collecting that information. I don't anticipate any changes. I am sure they will probably want the same information. Jeannene, do you have any information on that?

MS. FOX: No, I don't.

MR. STEEN: I thought that we decided...I think Chairman Shivers thought we should be reporting periodically throughout the year rather than all at once.

MR. YARBROUGH: If you would like, we will try to have Denise work up some of that information, and Charlie, to have a report next month.

MR. SHIVERS: Charlie, do you have anything on that?

MR. KERR: Yes. We continue to keep that information. We have exactly the same information that we had. We just haven't been submitting that on a regular basis because they haven't requested it. But, anytime that they request that information we can update them for any given month.

MR. SHIVERS: You ought to touch base with them and see if they want regular reports from us.

MR. YARBROUGH: I think that would be a good idea. Right now, I think with Governor Perry administration taking over and being quickly involved in the legislative session, that has been far from their first thoughts. I think it would be good for us to periodically report that.

MR. SHIVERS: I would rather us contact them and say, "We have this information and it's been our practice to send it to you. Would you like us to keep sending it to you?" rather than have them suddenly discover, after the legislative session's over, "Say, where's all this stuff you were supposed to be sending us?"

MR. YARBROUGH: Right.

MR. KERR: We can start that back up.

MR. YARBROUGH: Next month would be a good time for us to begin doing some of that, in that our internal auditor is out working with us and they may have some preliminary reports for you by that time or Charlie may have some information to share with you at that time on what they have been working on.

MR. STEEN: Thank you.

MR. SHIVERS: Anything else?

MR. STEEN: No.

MS. MADDEN: No.

MR. SHIVERS: Consider amendment to 16 TAC §31.2 as published in 26 TexReg 1452 on February 16, 2001. This is Vehicle Inscription Exemption and Assignment of Vehicles. Isn't that an exciting topic? Tell me about that, Mr. Bright.

MR. BRIGHT: It is on the cutting edge of public service. This is an amendment to our existing rule that does nothing more than memorialize our existing practice. We are doing this in response to an amendment to the Government Code that was passed last session that says two things. It says agencies shall assign and handle their non-police vehicles in this way and, secondly, they should memorialize those practices in an administratively adopted rule.

There has been some discussion among the agencies and General Services in the interim that this is not the proper subject for a rule. This isn't what rule making is about. Relatively recently, General Services says, essentially, "We don't care about that and you all publish a rule."

We have published this rule. We have received no comments about it. We sent this draft of the rule to the General Services Commission who say it makes them happy. We recommend that you adopt this rule.

MR. STEEN: So move.

MS. MADDEN: Second.

MR. SHIVERS: All in favor?

MR. STEEN: Aye.

MS. MADDEN: Aye.

MR. SHIVERS: Aye. Opposed? We have a rule whether we need one or not.

Public comment? There is no public here.

I don't see any need for an executive session today unless my fellow commissioners would like to discuss something among ourselves.

MR. STEEN: Report on the administrator search.

MR. YARBROUGH: Let me just give you a brief update and then we can discuss your scheduling on that.

MR. SHIVERS: I think we can do that without an executive session. Go ahead.

MR. YARBROUGH: The executive search firm has submitted to us a contract. We have made a few technical changes to make sure it complies with state law and make

sure that we are in the same direction that you all had told us to do. As soon as that is redrafted, we are ready to execute that contract. I've asked Ms. Hudson if she would expedite that and sign that contract. I think everybody is happy with that.

MR. SHIVERS: What are the nature of the changes you made in the contract?

MR. YARBROUGH: To make sure we had language that reimbursement of cost would be in accordance with state laws and state procedures, especially if we were paying for travel for candidates to come in, that the reimbursement would be within state travel guidelines, so they wouldn't promise someone that we would put them up in the Four Seasons since we can't reimburse someone more than 70 dollars a day for a hotel room. Like I said, most of it's just technical, being in compliance with state reimbursement procedures. Nothing more than that. I think that is just being typed up for us to sign.

They have contacted us and are taking charge of all the applications. We've re-posted the position to have those sent directly to Lehman McLeskey, and that is tentatively still posted through the end of the month and it may be extended past that period of time if it is your will to continue to do that.

Based on that, we do not anticipate that there will be a need to meet next week unless something comes up in the interim. We do have meetings posted every Monday through the end of April to consider this at any time that you so wish and will try to stay in touch with you each week to see if there's any reason you wish to meet or if the search firm has contacted us to say they need to meet with you.

MR. SHIVERS: Is there a requirement on how far in advance of a posted meeting that we have to give notice that we are not going to meet?

MR. YARBROUGH: You may simply not show up. We do not have to give notice. That would just be a courtesy-type thing.

MR. SHIVERS: I think we will just leave Monday's meeting open, but I don't anticipate we are going to meet. I don't see any need to.

MR. STEEN: How many applications have we gotten?

MR. YARBROUGH: We forwarded, I believe, four or five over to Lehman McLeskey last week. If they have received more, we are unaware of it.

MR. SHIVERS: They have asked at our recommendation that all applications go directly to them.

MR. YARBROUGH: We concur with that. It's better for them to take complete charge of those. That way, they are independently reviewing those since we do have staff that are applying for the position, and no one can say that any application has been manipulated or anything.

MR. STEEN: I have a suggestion which is we are paying them a good amount of money to do this, so I think they ought to have a representative at each meeting we have.

MR. YARBROUGH: We will make that clear to them.

MR. STEEN: Until we make our selection.

MR. YARBROUGH: Absolutely. Whether it's a regular board meeting or you decide to have a special meeting.

MR. STEEN: Right. They ought to be available...

MR. SHIVERS: Just in case we decide to ask questions, and Mr. Bright is going to have an executive session posted in case we want to talk about this at anytime we want to meet.

MR. YARBROUGH: Even if you do want to have an executive session to discuss it and want to ask them questions, that way they will be here. We will do that.

MS. MADDEN: Good idea.

MR. SHIVERS: Anything else to come before us today?

MR. STEEN: No.

MR. SHIVERS: I feel like we are leaving something undone.

Do I have a motion to adjourn?

MR. STEEN: So move.

MS. MADDEN: Second.

MR. SHIVERS: All in favor, say aye.

MR. STEEN: Aye.

MS. MADDEN: Aye.

MR. SHIVERS: Aye. We are adjourned at two thirteen.