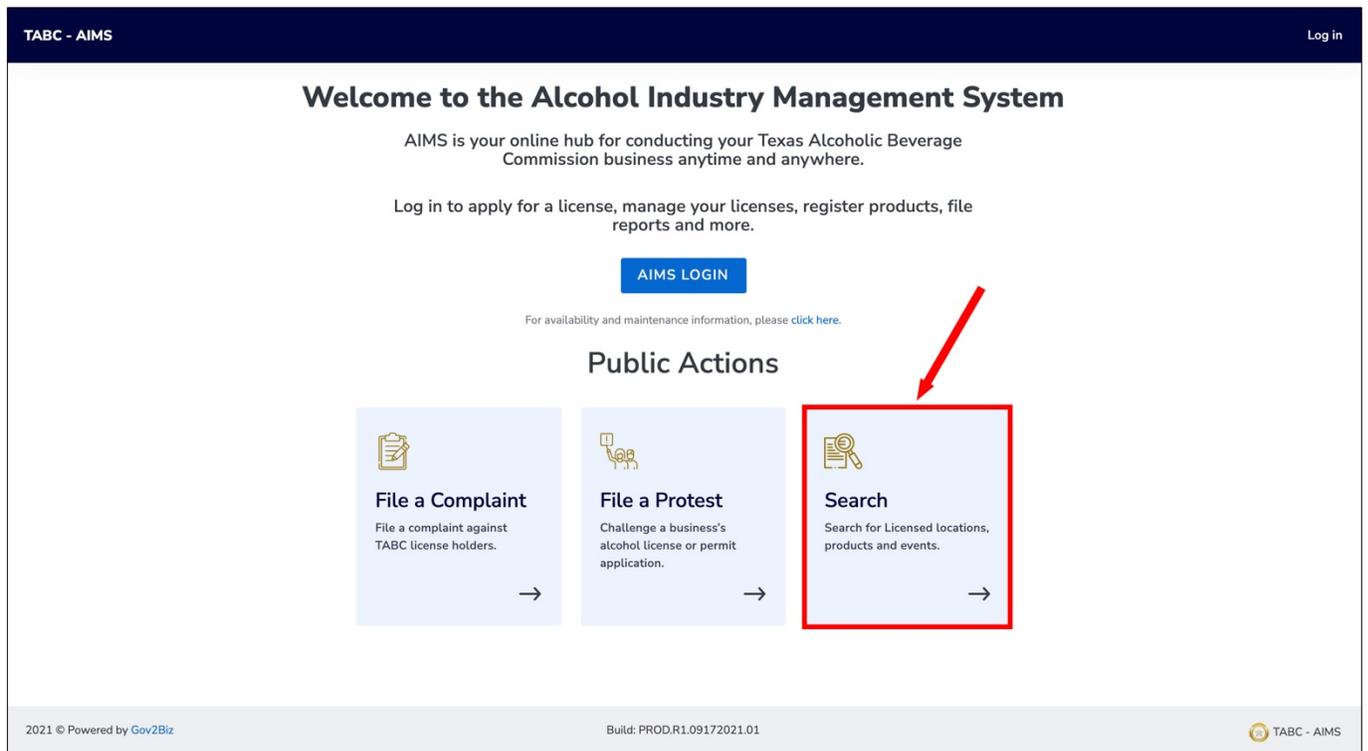




How To Complete a Product Registration Search

The Alcohol Industry Management System (AIMS) makes it easier for anybody to find products that have been successfully registered with TABC. This document will provide guidance for finding approved products without needing an AIMS account.

1. Enter tabc.texas.gov/aims in a web browser on any device.
2. Click **Visit AIMS**. Then click the **Search button**.





3. Click the **Type** dropdown list and choose **Product Registration**.

TABC - AIMS Log in

Search

* Required field

Type

--select--

--select--

License

Product Registration

Trade Name

License Location Address

Enter a location

City State

RESET SEARCH



4. Search for approved products.

You can search using the following options:

- Product Name
- Product Type (malt, spirit or wine)
- TTB COLA Number
- Approval From Date
- Approval End Date
- Label ID
- Alcohol By Volume
- License or Permit Number
- Trade Name

When complete, click **Search**.

The search form includes the following fields:

- Type: Product Registration
- Product Name: [Text Input]
- Product Type: --Select--
- TTBColaNumber: TTB Cola Number [Text Input]
- Approval From Date: [Date Picker]
- Approval End Date: [Date Picker]
- Label ID: [Text Input]
- Alcohol By Volume: Alcohol By Volume Lower Limit [Text Input], Alcohol By Volume Upper Limit [Text Input]
- License or Permit Number: [Text Input]
- Trade Name: [Text Input]

Buttons: RESET, SEARCH

5. Your **Search Results** will appear on the next page. To view the product registration certificate and label image, click the blue **Label** button in the **Actions** column.

The search results page displays a table with the following columns: Label ID, Product Name, Product Type, Alcohol By Volume, Date Registered, TTBColaNumber, License ID, and Actions. A red arrow points to the 'Label' button in the Actions column for the first row.

Label ID	Product Name	Product Type	Alcohol By Volume	Date Registered	TTBColaNumber	License ID	Actions
1959	Product X	Malt	5.2	11/01/2021	00000000000000	106827527	Label
2857	Product Y	Spirit	57	11/01/2021	00000000000000	107091664	Label
2858	Product Z	Spirit	57	11/01/2021	00000000000000	107091664	Label

Buttons: EXPORT TO EXCEL, BACK TO SEARCH

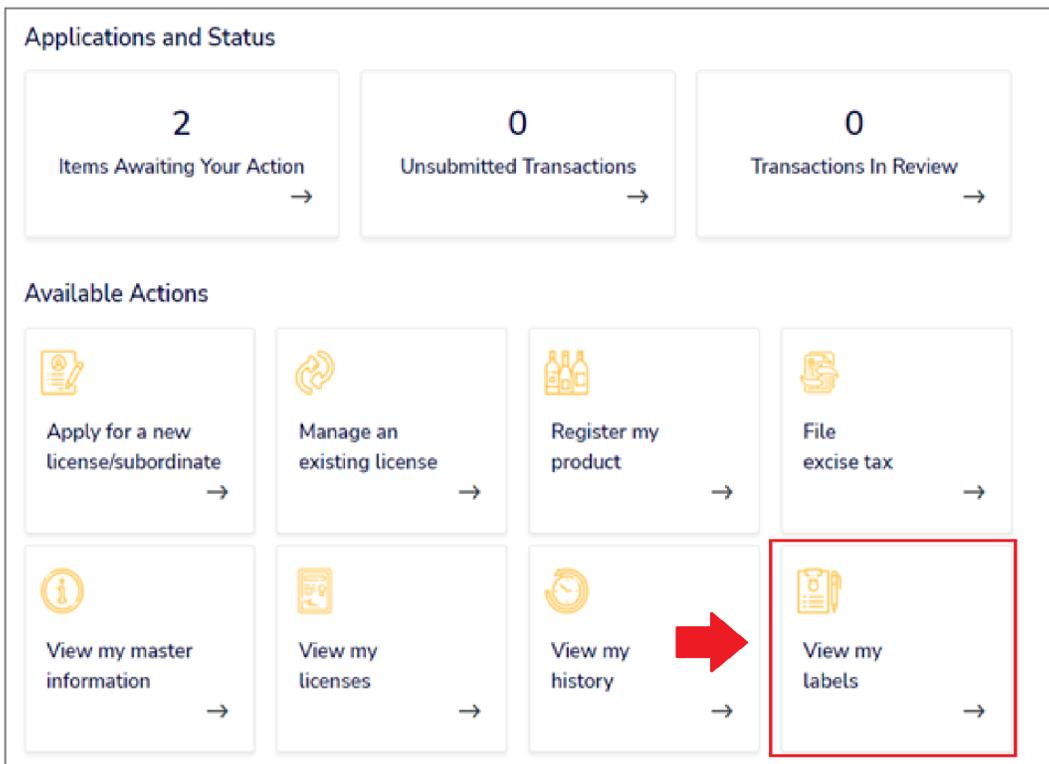
① Troubleshooting Tip

How can I export the data in my Search Results to a Microsoft Excel file?

Click the blue **Export to Excel** button to see your product registration search results to a XLSX file. The spreadsheet will contain the following information:

- Label ID
- Product Name
- Product Type
- Alcohol By Volume
- Date Registered
- TTB COLA Number
- License ID

You can also search for product registration information by logging into your AIMS account and clicking the **View my labels** button.



The screenshot displays the AIMS user interface. Under the heading "Applications and Status", there are three summary cards: "2 Items Awaiting Your Action", "0 Unsubmitted Transactions", and "0 Transactions In Review". Below this is the "Available Actions" section, which contains eight buttons for various tasks. The "View my labels" button is highlighted with a red border, and a red arrow points to it from the "View my history" button.

Applications and Status		
2 Items Awaiting Your Action →	0 Unsubmitted Transactions →	0 Transactions In Review →

Available Actions			
Apply for a new license/subordinate →	Manage an existing license →	Register my product →	File excise tax →
View my master information →	View my licenses →	View my history →	View my labels →