How To Print Your License

1. Each license will have a new license number and QR code.
   
   Log in and, if you have multiple business entities, select your desired business entity. To print your license, click **Manage an existing license** from you AIMS dashboard.

2. A list of available licenses will appear. Select one license you wish to print by clicking the box to the left of the license number.

3. Select **Print License** from the Action dropdown menu.

4. Click **TAKE ACTION**.
5. Answer the questions on the next screen. If you’re printing a new or renewed license, select **Other** under the reason to print license. In the Reason Detail field, type “**New license**” or “**Renewal.**”

![Print License Form](https://example.com/zoom.png)

6. Print your license to your chosen device.

![License Image](https://example.com/zoom.png)