



TEXAS ALCOHOLIC BEVERAGE COMMISSION
Texas Helping Businesses & Protecting Communities

APPLICATION FOR DESTRUCTION OF ALCOHOLIC BEVERAGES

Date: _____ Contact Person: _____

Trade name: _____ Telephone # _____ FAX #: _____

CLP #: _____ Email: _____

City: _____

Alcoholic Beverages to be destroyed must be separated by type as indicated below.

TABC APPROVAL

- Exhibit A - Beer Gallons Approved: _____
- Exhibit B - Ale or Malt Liquor Gallons Approved: _____
- Exhibit C - Wine or Distilled Spirits Gallons Approved: _____

Upon approval, the destruction is scheduled to take place on _____ at _____
(date) (time)

Destruction Location Name: _____

Address: _____

City: _____ State _____

Method of Destruction: _____

Reason for Destruction: _____

The information contained in this application for destruction is true and correct to the best of my knowledge.

TABC USE ONLY:
ARTS # _____
AUDIT # _____

Signature

Print or Type Name Title

APPROVED:

TABC Representative

Date

INSTRUCTIONS – SEE REVERSE SIDE

FORM C-716 (01/2019)

DESTRUCTION OF ALCOHOLIC BEVERAGES INSTRUCTIONS

1. **IMPORTANT:** Prepare a separate exhibit for distilled spirits and wine, beer, or ale and malt liquor.
2. A copy of this Form C-716 must be sent to your nearest Texas Alcoholic Beverage Commission office by mail, facsimile or email to the attention of the Audit Supervisor. Call your designated Regional TABC Office to obtain their email or fax. Written approval for the destruction via this form must be received by the TABC Office in time to allow at least three business days (M - F) prior to the proposed destruction date. For large destructions, a computerized listing of the products to be destroyed may be attached providing the required information to include quantity, brand description, type (beer, wine, DS, etc.) and package size (24/12, 750 ml., etc.)
3. Upon receipt of the application, the TABC Office will review and calculate the gallons related to the destruction. An approved copy of the form will be returned to the permit or license holder authorizing the destruction. Based on the size of the destruction and additional factors, TABC may elect to physically witness the destruction and will contact your representative to arrange to inspect the merchandise prior to authorizing the destruction.
4. If TABC elects not to witness the destruction, it will be necessary for a representative of the permit or license holder to witness the destruction and prepare an affidavit of the destruction for documentation purposes. A copy of Form C-716 along with attached inventory documents (exhibits) and internal affidavit should be filed with permit or license holder's file for documentation and future audit purposes.
5. If the merchandise was destroyed off your licensed premises, a receipt signed and dated by a representative of the landfill or other location where the merchandise was destroyed should also be attached to your file copy and retained for audit purposes.
6. One executed copy of Form C-716, without support documents, should be attached to the permit or license holder's monthly excise tax report submitted to TABC HQ to support the destruction claimed. **Failure to maintain the required support documentation may result in the claim being disallowed during a TABC audit.**

Exhibit A – Beer to be Destroyed (Separate forms must be prepared for beer or ale and malt liquor.)

7. "Brand" - refers to the name reflected on the product label.
8. "Packages to be Destroyed" - refers to the number of containers per package and the size of the container (i.e. ½ bbl., 24/16 oz., 24/12 oz., etc.). List the number of cases under the proper size on the exhibit. If less than a case is destroyed, show the bottles destroyed as a fraction of the original case size (e.g. 6 twelve ounce bottles destroyed which were out of a 24/12 oz. case will be shown as 6/24 under the 24/12 oz. column.)
9. "Miscellaneous Sizes" - show any package sizes destroyed that are not preprinted on the appropriate form (i.e. 12/33.8 oz., 48/7 oz., etc.).
10. "Total" - show totals for any package sizes that have entries.
11. Additional exhibits may be used if destruction size requires it. Any additional pages used should be numbered 1 of 3, 2 of 3, etc. and a grand total of all pages must be shown. For large destructions, a computerized listing may be attached to support the totals. The listing must reflect the required information shown on the individual form.

Exhibit B – Ale or Malt Liquor to be Destroyed

(Separate forms must be prepared for beer or ale and malt liquor.)

12. "Brand" - refers to name reflected on the product label.
13. "Packages to be Destroyed" - refers to the number of containers per package and the size of the container (i.e. ½ bbls., 24/16 oz., 24/12 oz., etc.). List the number of cases under the proper size on the exhibit. If less than a case is destroyed, show the bottles destroyed as a fraction of the original case size (e.g. 6 twelve ounce bottles destroyed which were out of a 24/12 oz. case will be shown as 6/24 under the 24/12 oz. column.)
14. "Miscellaneous Sizes" - show any package sizes destroyed that are not preprinted (i.e. 12/12 oz., 48/7 oz., etc.).
15. "Total" - show totals for any package sizes that have entries.
16. Additional exhibits may be used if destruction size requires it. Any additional pages used should be numbered 1 of 3, 2 of 3, etc. and a grand total of all pages must be shown. For large destructions, a computerized listing may be attached to support the totals. The listing must reflect the required information shown on the individual form.

Exhibit C – Distilled Spirits and/or Wine to be Destroyed

17. "Class of Beverage" should indicate distilled spirits, low wine, high wine, sparkling wine, or distilled spirit miniatures.
18. "Cases or Bottles" should indicate the number of cases to be destroyed. If items to be destroyed are less than one case indicate the number of bottles to be destroyed.
19. "Bottle Size" indicates the size container in which the distilled spirits or wine is packaged (750 ml., liter, 1.75 liter, etc.).
20. "Bottles per Case" indicates the number of bottles in each case to be destroyed. If the items shown in the column titled "Cases or Bottles" are bottles, leave this column blank for that item.
21. "Wine Gallons per Unit" represents the wine gallons per case if cases are used in the column titled "Cases or Bottles" or the wine gallons per bottle if bottles were use. This column is left blank if "Class of Beverage" reflects distilled spirits miniatures.
22. The four columns shown under "Wine Gallons" should reflect the product of the amounts entered "Cases or Bottles" times "Wine Gallons per Unit". The product should be entered in the column corresponding with the entry in the column titled "Class of Beverage".
23. "Distilled Spirits Miniatures" should reflect the total number of bottles (units) of distilled spirits miniatures to be destroyed. This total will be the product of the entry in the column titled "Cases or Bottles" multiplied by the amount entered under the column titled "Bottles per Case". For large destructions, a computerized listing may be attached to support the totals. The listing must reflect the required information shown on the individual form.

EXHIBIT A – BEER TO BE DESTROYED

Brand	Packages to be Destroyed				Miscellaneous Sizes					
	1/2 bbl.	12/32 oz.	24/12 oz.	24/16 oz.						
TOTAL										

EXHIBIT B – ALE AND MALT LIQUOR TO BE DESTROYED

Brand	Packages to be Destroyed					Miscellaneous Sizes				
	1/2 bbl.	12/40 oz.	24/32 oz.	24/16 oz.	24/12 oz.					
TOTAL										

EXHIBIT C – WINE AND DISTILLED SPIRITS TO BE DESTROYED

Class of Beverage	Cases or Bottles	Bottle Size	Bottles Per Case	Wine Gallons Per Unit	Wine Gallons				Distilled Spirits Miniature
					Distilled Spirits	Low Wine	High Wine	Sparkling Wine	
TOTAL									

STATE OF TEXAS

COUNTY OF TRAVIS

INTERNAL DESTRUCTION AFFIDAVIT

Trade name: _____ CLP Number: _____ Date: _____

Address: _____ City: _____

THAT, I, _____, an authorized representative of the above license or permit holder, on this date witnessed the destruction of alcoholic beverages described on the attached Exhibits for beer, ale, wine and/or distilled spirits. The destruction was pre-approved by TABC as noted by the attached Form C-716 dated _____.

Method of Destruction: _____

The information contained in this destruction affidavit is true and correct to the best of my knowledge.

Signature

Sworn to and subscribed before me, this _____ day of _____, 20____, to certify which witness my hand and seal of office.

Seal

NOTARY PUBLIC IN AND FOR THE STATE OF TEXAS