



TEXAS ALCOHOLIC BEVERAGE COMMISSION

Texans Helping Businesses & Protecting Communities

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INDUSTRY NOTICE May 26, 2020

To: All TABC License and Permit Holders

Re: License and Permit Renewal Deadlines

If a license or permit holder fails to renew their license/permit by the date on which it expires, the Alcoholic Beverage Code allows license and permit holders to file their renewal applications up to the 30th day after the expiration date and imposes a late application fee. This 30-day extension is known as the renewal grace period. After that time period, a business may not renew their license/permit and instead must file an original application.

Due to the coronavirus pandemic, many businesses have been put in circumstances that have caused them to miss these renewal deadlines. Given current dynamics, the effort and cost of filing an original license/permit application to get back into business would produce significant hardship. To address this situation, pursuant to the authority provided by Governor Abbott's March 13, 2020, disaster declaration, Alcoholic Beverage Code §6.04(a) and TABC Administrative Rule 33.6 have been suspended to the extent that they require payment of a late fee and prohibit renewal applications filed more than 30 days from a license/permit's expiration date.

Businesses that meet the following conditions may file a renewal application more than 30 days past the expiration of their license/permit without a late fee:

- The statutory grace period for your license/permit ended on or after March 13, 2020 (*i.e.*, your license/permit expired on or after February 11, 2020).
- The failure to timely renew must have been reasonable under the circumstances (*e.g.*, occurred as a direct result of the current coronavirus pandemic).
- You have not already filed an original license/permit application or a renewal application to replace your expired license/permit.

How to File a Renewal Application After the Statutory Grace Period

- Fill out the “COVID-19 Renewal Period Exception Form” located on TABC’s [Coronavirus Information](#) webpage.
- Complete a typical renewal application form located on TABC’s public webpage at tabc.texas.gov/forms/licensing_renewal.asp.
- Attach the completed exception form to the completed renewal application form.
- Mail both forms along with all appropriate fees and surcharges to TABC.

How This Impacts Your Ability to Conduct TABC Licensed/Permitted Activities

A business may not engage in the privileges of a license/permit after the date on which it expires until the business files with the Commission a renewal application that includes all associated fees.

These suspensions are effective until they are terminated by the Office of the Governor or until the March 13, 2020, disaster declaration is lifted or expires.

TABC stands ready to help its license and permit holders impacted by the coronavirus/COVID-19 situation.

For additional assistance and information, affected businesses may identify and contact their [local TABC regional office](#) or contact TABC's Austin headquarters at (512) 206-3333.